

Valid Receipt Requirements

Due to IRS regulations, LR Webber is required to validate each expense prior to approval for reimbursement. In order for us to maintain efficient processing of your claims, we have listed below some examples of information that the IRS regulates as valid documentation.

Valid Prescription Receipt

FAMILY DRUG

RECEIPT

1999 ROUTE 22, DUNCANSVILLE, PA 16635
(814)696-5698

RX#8956878
CHANTIX
FILLED: 4/1/2012

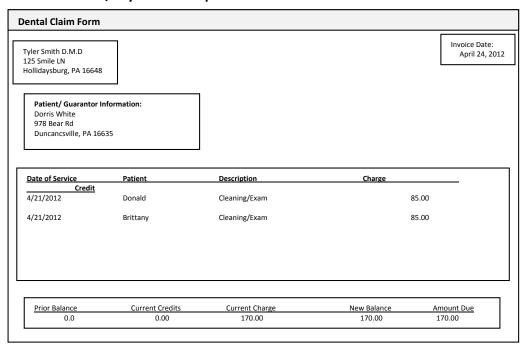
WARREN MARTIN
546 SOUTH 5TH ST, ALTOONA, PA 16601

NDC# 00578-1201-15
DS 16
QTY #25

Five items a valid receipt must contain:

- 1 Provider Name
- 2 Patient Name (not required on OTC cash register receipts)
- 3 Description of Service/Rx Drug Name
- (4) Date of Service
- (5) Amount Paid

Valid Dental/Physician Receipt



Valid OTC Receipt



A Few Important Requirements

- *If your expense is being processed by your medical and/or dental insurance provider, you MUST submit a copy of your Eplanation of Benefits (EOB) detailing the patient responsibility.
- *Estimates are not consider a valid receipt, and no reimbursement can be made.
- *All expenses must be incurred within the active plan year, regardless of when it was billed or paid
- *All Receipts that state previous balance or balance forwarded those amounts are not eligible for FSA reimbursement, as well as: credit card receipts, bank statements, or cancelled checks. This receipts do not comply with the IRS 5 required criterias to verify the eligibility of your claim.

Questions?

Please contact LR Webber Associates at (800) 326-9850 and ask for the Claims Department **Email:** Claims@LRWebber.com **Fax:** (814) 317-1610